

**CITY OF VAUGHAN  
 COUNCIL MINUTES  
 FEBRUARY 25, 2008**

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**CITY OF VAUGHAN**

**COUNCIL MEETING**

**MONDAY, FEBRUARY 25, 2008**

**MINUTES**

**1:00 P.M.**

Council convened in the Municipal Council Chambers in Vaughan, Ontario, at 1:11 p.m.

The following members were present:

Mayor Linda D. Jackson, Chair  
Regional Councillor Joyce Frustaglio  
Regional Councillor Mario F. Ferri  
Regional Councillor Gino Rosati  
Councillor Tony Carella  
Councillor Bernie Di Vona  
Councillor Peter Meffe  
Councillor Alan Shefman  
Councillor Sandra Yeung Racco

Also present: Youth Councillor Michael Radov

**22. PRESENTATION – 2008 “EAT SMART! AWARDS”**

Mayor Jackson, and Ms. Donna Poon, Senior Public Health Inspector and Chair of the Eat Smart Committee, presented the following winning restaurants an Award in recognition of their high standards in the areas of food safety, nutrition and smoke-free dining:

A Taste of Japan  
Ariake Japanese Restaurant  
Basilico Ristorante  
Bollywood Bistro  
California Sandwiches  
Choice of the Orient  
Ciao Bella Ristorante  
Cora's Breakfast and Lunch  
Il Cavallino Ristorante  
Koganei Japanese Seafood Restaurant  
Koryo Korean Barbeque  
Longo Brothers Fruit Markets (2810 Major Mackenzie Drive)  
Made in Japan Teriyaki Experience (3330 Steeles Avenue West)  
Made in Japan Teriyaki Experience (7600 Weston Road)  
Pasta Varone  
Piacere Ristorante  
Siamese Thai Cuisine  
Steeles Garden Restaurant  
Swiss Chalet (3737 Rutherford Road)  
Tim Horton's (370 Steeles Avenue West)  
Tim Horton's (1 Promenade Circle)  
Vinsanto Ristorante  
Yang's Teppanyaki & Sushi  
ZiZi Trattoria  
Basilico Ristorante

**23. CONFIRMATION OF AGENDA**

MOVED by Councillor Carella  
seconded by Councillor Di Vona

THAT the agenda be confirmed.

**AMENDMENT**

MOVED by Councillor Carella  
seconded by Councillor Di Vona

That the following addendum be added to the agenda:

1) **LITIGATION MATTER**

To be provided at the meeting.

CARRIED UNANIMOUSLY

Upon the question of the main motion:

CARRIED AS AMENDED

**24. DISCLOSURE OF INTEREST**

Mayor Jackson declared an interest with respect to Item 23, Committee of the Whole Report No. 9, COMPLIANCE AUDIT DECISION REPORT, 2006 MUNICIPAL ELECTION CAMPAIGN FINANCES, MAYOR LINDA JACKSON, as the audit deals with herself.

Mayor Jackson declared an interest with respect to Item 4, Committee of the Whole (Closed Session) Report No. 10, REQUEST FOR UPDATE ON LITIGATION MATTER, as she may be called to testify.

**25. ADOPTION OR CORRECTION OF MINUTES**

MOVED by Councillor Carella  
seconded by Councillor Di Vona

THAT the minutes of the meeting of February 11, 2008 be adopted as presented.

CARRIED

**26. TAX ADJUSTMENTS PURSUANT TO SECTION 356 OF THE MUNICIPAL ACT, 2001**

No one appeared either in support of or in opposition to this matter.

MOVED by Councillor Carella  
seconded by Councillor Yeung Racco

That the recommendation contained in the following report of the Director of Financial Services, dated February 25, 2008, be approved:

CARRIED

**Recommendation**

The Director of Financial Services, in consultation with the Manager of Property Tax and Assessment recommends:

That the tax adjustments as outlined on the attached report be approved in accordance with the requirements under the Municipal Act.

**Economic Impact**

There is no economic impact to the City of Vaughan.

**Communications Plan**

As required by the Act, notification of this meeting has been sent to all applicants and persons in respect of whom the applications were made, at least 14 days prior to the meeting.

**Purpose**

To obtain Council approval for the apportionment of property taxes as permitted under the *Municipal Act, 2001*.

**Background - Analysis and Options**

Section 356 – Division Into Parcels:

**Eight (8)** applications have been received to sever property that was returned on the roll as one parcel. The Municipal Property Assessment Corporation (MPAC) provides the City with a report outlining the value of each separate piece, and the taxes levied on the single piece are apportioned to the various parts in accordance with the assessment.

An apportionment does not result in a reduction or increase of taxes; it simply shares the taxes levied, among the parcels. Should any property owner disagree with the recommendation approved by Council, they can appeal the decision to the Assessment Review Board (ARB) for a further hearing.

**Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Regional Implications**

There are no Regional Implications in this Report.

**Conclusion**

Council approval of the recommendations in this report will allow staff to bill the separate property owners their proportionate share, and confirm their right to appeal the decision to the ARB. If no appeals are filed with the ARB, staff will proceed with the property tax apportionments.

**Attachments**

Attachment 1 - Severance Report

**Report prepared by:**

Maureen E. Zabiuk, A.I.M.A., AMTC  
Manager, Property Tax & Assessment  
Ext. 8268

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**27. TAX ADJUSTMENTS PURSUANT TO SECTION 357 AND 358 OF THE MUNICIPAL ACT  
S.O. 2001**

No one appeared either in support of or in opposition to this matter.

MOVED by Regional Councillor Ferri  
seconded by Councillor Shefman

That the recommendation contained in the following report of the Director of Financial Services, dated February 25, 2008, be approved:

CARRIED

**Recommendation**

The Director of Financial Services, in consultation with the Manager of Property Tax & Assessment recommends:

That the tax adjustments as outlined on the attached report be approved.

**Economic Impact**

The City's share of these property tax adjustments is approximately \$27,431. A provision for tax adjustments has been budgeted.

**Communications Plan**

As required by the Act, notification of this meeting has been sent to all applicants and persons in respect of whom the applications were made, at least 14 days prior to the meeting.

**Purpose**

To obtain Council's approval for the increase or cancellation of property taxes as permitted under the *Municipal Act, 2001*.

**Background - Analysis and Options**

**Sections 357 and 358 – Cancellation, Reduction or Refunds:**

Thirty-three (33) applications have been prepared for Council's consideration for the cancellation, reduction or refund of taxes for the current and prior tax years, under sections 357 and 358 of the *Municipal Act, 2001, as amended*. There are various reasons for tax adjustments such as property becoming exempt, roll numbers being cancelled by the Municipal Property Assessment Corporation (MPAC), buildings that have been demolished or razed by fire, and properties that have been over assessed by a gross or manifest clerical error. These tax adjustments do not relate to collection issues.

The total cancellation, reduction or refund of taxes, as recommended is \$131,017. The City portion of this amount is \$27,431, or approximately 21%. The tax adjustments relating to commercial and industrial properties are prior to any recalculations resulting from the capping legislation.

**Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Regional Implications**

The Region's share of these property tax adjustments is approximately \$53,399.

**Conclusion**

Council approval of the recommendations in this report will allow staff to proceed with the property tax adjustments.

**Attachments**

Attachment 1 – Tax Appeal Report, February 25, 2008

**Report prepared by:**

Maureen E. Zabiuk, A.I.M.A., AMTC  
Manager, Property Tax & Assessment  
Ext. 8268

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**28. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

The following items were identified for separate discussion:

Committee of the Whole (Working Session) Report No. 8

Item 1

Committee of the Whole Report No. 9

Items 4, 9, 17, 22, 23, and 24

Committee of the Whole (Closed Session) Report No. 10

Items 2 and 4

Addendum Item

1

MOVED by Regional Councillor Ferri  
seconded by Regional Councillor Frustaglio

THAT Items 1 to 3 of the Committee of the Whole (Working Session) Report No. 8, with the exception of the item identified for separate discussion, BE APPROVED and the recommendations therein be adopted;

THAT Items 1 to 27 of the Committee of the Whole Report No. 9, with the exception of the items identified for separate discussion, BE APPROVED and the recommendations therein be adopted;

THAT Items 1 to 4 of the Committee of the Whole (Closed Session) Report No. 10, with the exception of the items identified for separate discussion, BE APPROVED and the recommendations therein be adopted;

THAT Items 1 and 2 of the Committee of the Whole (Public Hearing) Report No. 11, BE APPROVED and the recommendations therein be adopted; and

THAT Items 1 and 2 of the Budget Committee Report No. 4, BE APPROVED and the recommendations therein be adopted.

CARRIED

**29. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**COMMITTEE OF THE WHOLE REPORT NO. 9**

(Refer to Committee Report for complete recommendations and documentation on all Committee items.)

ITEM - 9            ASSUMPTION- MACKENZIE GLEN SUBDIVISION PHASE 5  
                          19T-89016/65M-3338  
                          HYDRO SWITCH GEAR RELOCATION

MOVED by Councillor Carella  
seconded by Regional Councillor Frustaglio

THAT Item 9, Committee of the Whole Report No. 9 be adopted and amended, as follows:

By receiving the written submission from Ms. Rosemarie L. Humphries, Humphries Planning Group Inc., 216 Chrislea Road, Suite 103, Woodbridge, L4L 8S5, dated February 15, 2008.

CARRIED

ITEM - 17            SITE DEVELOPMENT FILE DA.07.047  
                          EMBEE PROPERTIES LIMITED

MOVED by Councillor Carella  
seconded by Councillor Shefman

That this matter be referred to the Committee of the Whole meeting of March 3, 2008, to allow discussion with the Ward Councillor and the applicant.

CARRIED

At this point in the meeting, Mayor Jackson relinquished the Chair to Regional Councillor Frustaglio.

ITEM - 23            COMPLIANCE AUDIT DECISION REPORT  
                          2006 MUNICIPAL ELECTION CAMPAIGN FINANCES  
                          MAYOR LINDA JACKSON

MOVED by Councillor Carella  
seconded by Councillor Yeung Racco

That this matter be dealt with in Committee of the Whole (Closed Session).

CARRIED

Having previously declared an interest, Mayor Jackson did not take part in the discussion or vote on the foregoing matter.

Mayor Jackson resumed the Chair.

**COMMITTEE OF THE WHOLE (WORKING SESSION) REPORT NO. 8**

(Refer to Committee Report for complete recommendations and documentation on all Committee items.)

ITEM - 1            WINTER STORM – DECEMBER 15 & 16, 2007  
(Referred from the Committee Of The Whole meeting February 4, 2008)

MOVED by Councillor Yeung Racco  
seconded by Regional Councillor Frustaglio

THAT Item 1, Committee of the Whole (Working Session) Report No. 8 be adopted and amended, as follows:

By approving that a report be provided on the feasibility of banning all on-street parking during a winter storm.

CARRIED

**COMMITTEE OF THE WHOLE REPORT NO. 9**

(Refer to Committee Report for complete recommendations and documentation on all Committee items.)

ITEM - 4            EMERGENCY MANAGEMENT PROGRAM COMMITTEE  
TERMS OF REFERENCE

MOVED by Councillor Di Vona  
seconded by Councillor Carella

THAT Item 4, Committee of the Whole Report No. 9 be adopted and amended, as follows:

By receiving the memorandum from the Manager of Emergency Planning, dated February 22, 2008.

CARRIED

ITEM - 22           REPORT ON CITY OF VAUGHAN  
BUSINESS MISSION TO ITALY: JULY 2007

MOVED by Councillor Carella  
seconded by Councillor Meffe

THAT Item 22, Committee of the Whole Report No. 9 be adopted and amended, as follows:



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By approving Clauses 1 and 2 of the recommendation of the Director of Economic Development;

By approving that staff be asked to continue discussions with the City of Parma with a view to entering into economic opportunities;

By referring Clauses 4 and 5 to a future Committee of the Whole (Working Session) meeting; and

By approving that a report be provided on more extensive opportunities around the globe.

CARRIED

ITEM - 24      DEPUTATION – MR. ROBERT G. WHITMAN  
WITH RESPECT TO THE YORK REGIONAL POLICE MILITARY TATTOO

MOVED by Regional Councillor Frustaglio  
seconded by Councillor Yeung Racco

That this matter be referred to the Budget Committee meeting of February 26, 2008, for further discussion; and

That the memorandum from the Deputy City Clerk, dated February 22, 2008, be received.

CARRIED

### **COMMITTEE OF THE WHOLE (CLOSED SESSION) REPORT NO. 10**

(Refer to Committee Report for complete recommendations and documentation on all Committee items.)

ITEM - 2      PERSONAL MATTER –DIRECTOR OF  
DEVELOPMENT PLANNING

MOVED by Councillor Yeung Racco  
seconded by Regional Councillor Frustaglio

THAT Item 2, Committee of the Whole (Closed Session) Report No. 10 be adopted and amended, as follows:

By approving that Councillor Meffe participate in the interview panel.

CARRIED

At this point in the meeting, Mayor Jackson relinquished the Chair to Regional Councillor Frustaglio.

ITEM - 4      REQUEST FOR UPDATE ON LITIGATION MATTER

MOVED by Councillor Di Vona  
seconded by Regional Councillor Ferri

THAT Item 4, Committee of the Whole (Closed Session) Report No. 10 be adopted without amendment.

CARRIED

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Having previously declared an interest, Mayor Jackson did not take part in the discussion or vote on the foregoing matter.

Mayor Jackson resumed the Chair.

MOVED by Councillor Carella  
seconded by Councillor Shefman

THAT Council resolve into Committee of the Whole (Closed Session) for the purpose of discussing the following matters:

- i) litigation or potential litigation, including matters before administrative tribunals, affecting the City or local board; and
- ii) the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose.

CARRIED

Council recessed at 3:02 p.m.

MOVED by Councillor Shefman  
seconded by Councillor Carella

THAT Council reconvene at 4:26 p.m.

CARRIED

Council reconvened at 4:26 p.m. with all members present.

Addendum

**30. LITIGATION MATTER**  
(Addendum No. 1)

MOVED by Councillor Carella  
seconded by Regional Councillor Ferri

That the verbal report of the Commissioner of Legal and Administrative Service/City Solicitor, be received.

CARRIED

**31. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**COMMITTEE OF THE WHOLE REPORT NO. 9**

(Refer to Committee Report for complete recommendations and documentation on all Committee items.)

At this point in the meeting, Mayor Jackson relinquished the Chair to Regional Councillor Frustaglio.

ITEM - 23      COMPLIANCE AUDIT DECISION REPORT  
2006 MUNICIPAL ELECTION CAMPAIGN FINANCES  
MAYOR LINDA JACKSON

## COUNCIL MEETING MINUTES – FEBRUARY 25, 2008

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MOVED by Councillor Carella  
seconded by Councillor Shefman

THAT Item 23, Committee of the Whole Report No. 9 be adopted and amended, as follows:

By approving the confidential recommendation of the Committee of the Whole (Closed Session) meeting of February 25, 2008; and

By approving the following contained in the additional report of the Commissioner of Legal and Administrative Services and City Solicitor, dated February 25, 2008:

“The Commissioner of Legal and Administrative Services and City Solicitor in consultation with the City Manager and Deputy City Manager and Commissioner of Finance and Corporate Services recommend that Council direct that a Request for Proposal be issued for an auditor to conduct a compliance audit pursuant to section 81(6) of the Municipal Elections Act, 1996 in regard to the 2006 Municipal Election Campaign finances of Mayor Linda D. Jackson.”

### AMENDMENT

MOVED by Councillor Carella  
seconded by Councillor Yeung Racco

THAT Item 23, Committee of the Whole Report No. 9 be further amended, as follows:

By receiving the confidential memorandum from the Commissioner of Legal and Administrative Services and City Solicitor, dated February 22, 2008.

CARRIED

Upon the question of the main motion as amended, being:

By approving the confidential recommendation of the Committee of the Whole (Closed Session) meeting of February 25, 2008;

By approving the following contained in the additional report of the Commissioner of Legal and Administrative Services and City Solicitor, dated February 25, 2008:

“The Commissioner of Legal and Administrative Services and City Solicitor in consultation with the City Manager and Deputy City Manager and Commissioner of Finance and Corporate Services recommend that Council direct that a Request for Proposal be issued for an auditor to conduct a compliance audit pursuant to section 81(6) of the Municipal Elections Act, 1996 in regard to the 2006 Municipal Election Campaign finances of Mayor Linda D. Jackson.”; and

By receiving the confidential memorandum from the Commissioner of Legal and Administrative Services and City Solicitor, dated February 22, 2008.

CARRIED

Having previously declared an interest, Mayor Jackson did not take part in the discussion or vote on the foregoing matter.

Mayor Jackson resumed the Chair.

**32. BY-LAWS FIRST, SECOND AND THIRD READINGS**

MOVED by Councillor Shefman  
seconded by Regional Councillor Rosati

THAT the following by-laws be read a First, Second and Third time and enacted:

- By-Law Number 38-2008      A By-law to amend the Consolidated Traffic By-law 284-94, as amended, to govern and control traffic in the City of Vaughan. (Apple Blossom Drive and Clovis Street) (Council, January 28, 2008, Item 18, Committee of the Whole, Report No. 1)
- By-Law Number 39-2008      A By-law to amend the Consolidated Traffic By-law 284-94, as amended, to govern and control traffic in the City of Vaughan. (Costa Road and Freshway Drive) (Council, January 28, 2008, Item 20, Committee of the Whole, Report No. 1)
- By-Law Number 40-2008      A By-law to amend the Consolidated Traffic By-law 284-94, as amended, to govern and control traffic in the City of Vaughan. (Melville Avenue and Hawker Road) (Council, January 28, 2008, Item 19, Committee of the Whole, Report No. 1)
- By-Law Number 41-2008      A By-law to amend By-law 1-96 as amended, to govern and control the parking of vehicles in the City of Vaughan. (Aberdeen Avenue) (Council, January 28, 2008, Item 16, Committee of the Whole, Report No. 1)
- By-Law Number 42-2008      A By-law to amend the Appointment By-law 73-2007. (Appointment of Enforcement Officers) (Item 14, Committee of the Whole, Report No. 9)
- By-Law Number 43-2008      A By-law to exempt parts of Plan 65M-3878 from the provisions of Part Lot Control. (PLC.07.036, Dreamwood Developments Inc., located on the east side of Keele Street, south of Kirby Road, being Block 312, except Pts 1 & 2 65R-30164 on Registered Plan 65M-3878, in Lot 29, Concession 3) (Delegation By-law 333-98)
- By-Law Number 44-2008      A By-law to repeal By-law 43-2008. (PLC.07.036, Dreamwood Developments Inc., located on the east side of Keele Street, south of Kirby Road, being Block 312, except Pts 1 & 2 65R-30164 on Registered Plan 65M-3878, in Lot 29, Concession 3) (Delegation By-law 333-98)
- By-Law Number 45-2008      A By-law to exempt parts of Plan 65M-3985 from the provisions of Part Lot Control. (PLC.08.003, Southlin Developments Limited, located west of Bathurst Street and south of Major Mackenzie more specifically on the south side of Shale Crescent (being Lots 17 to 20, inclusive), on the north side of Valley Vista Drive (being Lots 21 to 24, inclusive and Lots 30 to 43, inclusive), on the west side of Chaya Sara Gardens (being Lots 63 to 72, inclusive), on the south and north sides of Nosson Place (being Lots 80 to 85, inclusive and (Lots 89 to 96, inclusive) respectively, on the east side of Chaya Sara Gardens (being Lots 97 to 100, inclusive) , and on the south side of Altus Park Drive (being Lots 101 to 106, inclusive), on the south side of Valley Vista Drive (being Lots 131 to 137, inclusive), and on the north and south sides of Southvale Drive (being Lots 146 to 178, inclusive) on Registered Plan 65M-3985, in Lots 19 & 20, Concession 2) (Delegation By-law 333-98)

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- By-Law Number 46-2008 A By-law to repeal By-law 45-2008. (PLC.08.003, Southlin Developments Limited, located west of Bathurst Street and south of Major Mackenzie more specifically on the south side of Shale Crescent (being Lots 17 to 20, inclusive), on the north side of Valley Vista Drive (being Lots 21 to 24, inclusive and Lots 30 to 43, inclusive), on the west side of Chaya Sara Gardens (being Lots 63 to 72, inclusive), on the south and north sides of Nosson Place (being Lots 80 to 85, inclusive and (Lots 89 to 96, inclusive) respectively, on the east side of Chaya Sara Gardens (being Lots 97 to 100, inclusive) , and on the south side of Altus Park Drive (being Lots 101 to 106, inclusive), on the south side of Valley Vista Drive (being Lots 131 to 137, inclusive), and on the north and south sides of Southvale Drive (being Lots 146 to 178, inclusive) on Registered Plan 65M-3985, in Lots 19 & 20, Concession 2) (Delegation By-law 333-98)
- By-Law Number 47-2008 A By-law to exempt parts of Plan 65M-3927 from the provisions of Part Lot Control. (PLC.08.008, Stelltacc Properties Inc., located on the north side of Langstaff Road, east of Regional Road No. 27, more specifically on Worthview Drive, being Lot 24 on Registered Plan 65M-3927, in Lot 11, Concession 8) (Delegation By-law 333-98)
- By-Law Number 48-2008 A By-law to repeal By-law 47-2008. (PLC.08.008, Stelltacc Properties Inc., located on the north side of Langstaff Road, east of Regional Road No. 27, more specifically on Worthview Drive, being Lot 24 on Registered Plan 65M-3927, in Lot 11, Concession 8) (Delegation By-law 333-98)
- By-Law Number 49-2008 A By-law to exempt parts of Plan 65M-3922 from the provisions of Part Lot Control. (PLC.08.007, located west of Weston Road, south of Major Mackenzie Drive and north of Rutherford Road, more specifically on the east side of Rossi Drive (being Lots 365 to 370, inclusive) and on the west side of Credo Drive (being Lots 371 to 376, inclusive), all on Registered Plan 65M-3922, in Lot 18, Concession 6) (Delegation By-law 333-98)
- By-Law Number 50-2008 A By-law to repeal By-law 49-2008. (PLC.08.007, located west of Weston Road, south of Major Mackenzie Drive and north of Rutherford Road, more specifically on the east side of Rossi Drive (being Lots 365 to 370, inclusive) and on the west side of Credo Drive (being Lots 371 to 376, inclusive), all on Registered Plan 65M-3922, in Lot 18, Concession 6) (Delegation By-law 333-98)
- By-Law Number 51-2008 A By-law to amend City of Vaughan By-law 1-88. (Z.07.033 (DA.07.061), 2092702 Ontario Ltd., located on the west side of Keele Street and north of McNaughton Road, in Part of Lot 23, Concession 4, municipally known as 10,388 Keele Street) (Council, November 26, 2007, Item 21, Committee of the Whole, Report No. 55)
- By-Law Number 52-2008 A By-law to assume Municipal Services in Mackenzie Glen Developments, Phase 5, 19T-89016, Registered Plan 65M-3338. (Subdivision Agreement - Mackenzie Glen Developments Ltd. dated February 1, 1999) (Item 9, Committee of the Whole, Report No. 9)
- By-Law Number 53-2008 A By-law to assume Municipal Services in Rainbow Creek Village, 19T-95090, Registered Plan 65M-3141. (Subdivision Agreement -

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Nation Homes (Woodbridge) Inc. dated July 8, 1997) (Item 8, Committee of the Whole, Report No. 9)

By-Law Number 54-2008

A By-law to dedicate certain lands as part of the public highway. (New Westminster Drive) (Delegation By-law 333-98)

CARRIED

**33. CONFIRMING BY-LAW**

MOVED by Councillor Yeung Racco  
seconded by Regional Councillor Frustaglio

THAT By-law Number 55-2008, being a by-law to confirm the proceedings of Council at its meeting on February 25, 2008, be read a First, Second and Third time and enacted.

CARRIED

**34. ADJOURNMENT**

MOVED by Councillor Yeung Racco  
seconded by Councillor Shefman

THAT the meeting adjourn at 4:27 p.m.

CARRIED

---

Linda D. Jackson, Mayor

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Sybil Fernandes, Deputy City Clerk