

CITY OF VAUGHAN
REPORT NO. 5 OF THE
AUDIT AND OPERATIONAL REVIEW COMMITTEE

*For consideration by the Council
of the City of Vaughan
on December 14, 2009*

The Audit and Operational Review Committee met at 2:20 p.m. on December 10, 2009.

Present: Regional Councillor Gino Rosati, Chair
 Regional Councillor Mario F. Ferri
 Councillor Sandra Yeung Racco

The Audit and Operational Review Committee recessed at 2:40 p.m. and reconvened at 2:50 p.m. with the same members present.

The following items were dealt with:

1 INTERNAL AUDIT REPORT OF ENGINEERING SERVICES

The Audit and Operational Review Committee recommends:

- 1) That the recommendation contained in the following report of the City Auditor, dated December 10, 2009, be approved; and**
- 2) That the confidential memorandum from the City Clerk, dated December 10, 2009, be received and referred to staff for a response.**

Recommendation

The City Auditor recommends to the Audit and Operational Review Committee:

That the Internal Audit Report of Engineering Services be received.

**2 REPORT BY THE CITY AUDITOR WITH RESPECT TO THE OUTSTANDING ISSUES
REGARDING THE MAYOR'S CITY-RELATED EXPENSES FOR 2007**

The Audit and Operational Review Committee recommends:

- 1) That the recommendation contained in the following report of the City Auditor, dated December 10, 2009, be approved; and**
- 2) That the following written submissions be received and referred to the City Auditor for a response:**
 - a) Ms. Carrie Liddy, dated December 5, 2009; and**
 - b) Mr. Gino Ruffolo, dated November 23, 2009.**

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FOR CONSIDERATION BY COUNCIL, DECEMBER 14, 2009**

Recommendation

The City Auditor recommends:

That the attached report on the Resolution of Outstanding Issues on the Mayor's Expenses 2007 be received and approved.

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DRAFT COUNCIL MEMBER EXPENSE POLICY

The Audit and Operational Review Committee recommends:

- 1) **That the draft Council Member Expense Policy contained in the following report of the City Auditor, dated December 10, 2009, be approved subject to the further refinements discussed at today's meeting and the following amendments:**
 - a) **That the \$200 monthly allowance for incidental expenses be eliminated;**
 - b) **That the monthly travel allowance be increased to \$686 per month;**
 - c) **That Council members expenses be reviewed by the City Auditor for verification and compliance for the remainder of the term of Council and that the City Auditor report back in six months on any necessary amendments to the policy;**
 - d) **That Advertising and Promotion by individual council members not be permitted as an eligible expense out of the Council Member budget;**
 - e) **That Business Hospitality Expense (1) be deleted and included with appropriate wording in Business Meeting Expense (1); and**
 - f) **That City of Vaughan related promotional items such as pins, ties, pens, etc., including gifts from the Economic Development Department's gift inventory, be permitted as an eligible expense charged to the Council Member budget;**
- 2) **That the Council Member Expense Policy take effect one month after the Council approval date to allow for training of Council members and their staff, with the exception of the section relating to an election year, which is to take effect as of January 1, 2010;**
- 3) **That the written submission from Regional Councillor Rosati, be received; and**
- 4) **That the deputation of Mr. Nick Pinto, President, West Woodbridge Homeowners Association, 57 Mapes Avenue, Woodbridge, L4L 8R4, and written submission, be received.**

Recommendation

The City Auditor recommends:

1. That the draft Council Member Expense Policy be received for further discussion and refinement; and
2. That should the Committee approve the draft Council Member Expense Policy incorporating today's refinements, then the effective date of implementation will be one month after the Council approval date to allow for training of Council Members and their staff.

Please also refer to Item 2, Report 53, Committee of the Whole (Working Session).

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**WRITTEN SUBMISSION FROM MR. GINO RUFFOLO
RE: OMBUDSMAN FOR VAUGHAN**

The Audit and Operational Review Committee recommends that the written submission from Mr. Gino Ruffolo, dated December 4, 2009, be received and referred to staff for a report.

The following matter was brought to the attention of the Committee by Regional Councillor Rosati.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Regional Councillor Gino Rosati, Chair