

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 12, 2006

Item 1, Report No. 2, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on June 12, 2006.

**1 2006 COUNCIL/SMT STRATEGIC PLANNING WORKSHOP DISCUSSION
AND VAUGHAN VALUES AND CORPORATE PRINCIPLES DOCUMENTS AND
NEXT STEPS DOCUMENT**

The Strategic Planning Committee recommends approval of the recommendation contained in the following report of the City Manager, dated June 12, 2006:

Recommendation

The City Manager in consultation with the Chair of Strategic Planning and the Senior Management Team recommends:

- 1) That Attachment 1. 2006 Council/SMT strategic planning workshop discussion be approved.
- 2) That Attachment 2. Vaughan Values document be approved.
- 3) That Attachment 3. Vaughan Corporate Principles document be approved.
- 4) That Attachment 4. Strategic Planning Process Next Steps document be approved.

Economic Impact

There is no economic impact

Purpose

To confirm the 2006 Council/SMT strategic planning workshop discussion and Vaughan Values and Vaughan Corporate Principles, and Strategic Planning Next Steps documents.

Background - Analysis and Options

Council/SMT held a strategic planning workshop from March 20-22, 2006 which was focused on discussing the strategic planning process for the City of Vaughan. It provided an opportunity for Members of Council and senior management to get together and discuss how the City can more effectively manage its resources and run a more efficient City to better serve our citizens. As well the workshop focused on improving the strategic planning process and the alignment between the Vaughan Vision and the strategic priorities of the Corporation.

This was accomplished through a number of brainstorming sessions which allowed decision makers to identify and clarify the City's long-term goals and objectives in order to map out where our City is going. Examples of the brainstorming exercises included a discussion on the development of a Successes report, as well as Vaughan values, environmental scanning and strategic planning process next steps items. These documents are attached. Further, it was suggested that a Vaughan Corporate Principles document be created for review at a future date.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

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Conclusion

It is appropriate and timely to review and validate the 2006 Council/SMT strategic planning offsite workshop discussion, next steps, Vaughan Values and Vaughan Corporate Principles documents.

Attachments

1. 2006 Council/SMT strategic planning offsite workshop discussion
2. Vaughan Values document
3. Vaughan Corporate Principles document
4. Strategic Planning Process Next Steps document

Report prepared by:

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 2, Report No. 2, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on June 12, 2006.

2 2007 COUNCIL/SMT STRATEGIC PLANNING WORKSHOP PREPARATION PROCESS

The Strategic Planning Committee recommends:

- 1) That the recommendation contained in the following report of the City Manager and the Senior Manager of Strategic Planning, dated June 12, 2006, be approved; and
- 2) That the Strategic Planning Process Next Steps (Attachment 4) incorporate a public information session, with appropriate public notification provided, to receive public input prior to the February 2007 Strategic Planning Committee meeting, and that following the March 2007 Council/SMT Strategic Planning Workshop city-wide public focus groups be scheduled.

Recommendation

The City Manager, and the Senior Manager of Strategic Planning in consultation with the Chair of Strategic Planning and the Senior Management Team recommend:

- 1) That Attachment 1. 2007 Council/SMT Strategic Planning Workshop Preparation Process be received.

Economic Impact

There is no economic impact

Purpose

To review and discuss the 2007 Council/SMT Strategic Planning Workshop Preparation Process

Background - Analysis and Options

At the Council/SMT strategic planning workshop on March 20-22, 2006 discussion focused on the need to develop a process for planning the next Council/SMT strategic planning workshop in March 2007. As a result, a proposed process has been developed for discussion by the strategic planning committee (Attachment 1). As well the strategic initiatives which are developed at the 2007 Strategic Planning Workshop will be incorporated into the 2008 budgetary process.

Relationship to Vaughan Vision 2007

This report details the process for revision of the Vaughan Vision 2007 and the development of a new Vaughan Vision 2020.

Conclusion

It is appropriate and timely to review and discuss the 2007 Council/SMT Strategic Planning Workshop Preparation Process.

Attachments

1. 2007 Council/SMT Strategic Planning Workshop Preparation Process

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Report prepared by:

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

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Item 3, Report No. 2, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on June 12, 2006.

3 2006 STRATEGIC PLANNING SUCCESSES REPORT

The Strategic Planning Committee recommends:

- 1) That the recommendation contained in the following report of the City Manager and the Senior Manager of Strategic Planning, dated June 12, 2006, be approved; and
- 2) That the Strategic Planning Successes Report be distributed in Fall 2006 to all households in Vaughan.

Recommendation

The City Manager and the Senior Manager of Strategic Planning in consultation with the Chair of Strategic Planning and the Senior Management Team recommend:

- 1) That Attachment 1. 2006 Draft Strategic Planning Successes Report Process be received.
- 2) That Attachment 2. 2006 Draft Strategic Planning Successes Report be received.

Economic Impact

There will be an economic impact if the Strategic Planning Successes Report is printed by an external company. This cost has been estimated to be approximately \$9,000 for 10,000 copies and \$18,000 for 50,000 copies. Postage costs if the report were mailed out would be additional.

Purpose

To review and discuss the 2006 Draft Strategic Planning Successes Report.

Background - Analysis and Options

At the Council/SMT strategic planning workshop on March 20-22, 2006 discussion focused on the need to develop a strategic planning successes report for the City. This report would provide a mechanism for the City to communicate with its internal and external stakeholders the strategic initiatives which have been implemented from 2003-2006. As well it would provide a report on the City's progress in implementing its strategic vision. The report which is tabled as Appendix 2 is a draft for review and comment by the committee and will be revised over the next few months with the final draft being tabled at the September 19, 2006 Strategic Planning Committee for approval.

The questions which are listed in Appendix 1 are process related questions in which direction from the committee is being sought. This questions will assist in providing direction regarding how the report will be compiled, produced and disseminated to the Corporation's stakeholders.

Relationship to Vaughan Vision 2007

The Draft Strategic Planning Successes Report will provide a mechanism for the City to report to its stakeholders the strategic initiatives which have been implemented during 2003-2006 in fulfillment of the Vaughan Vision 2007.

Conclusion

It is appropriate and timely to review and discuss the draft 2006 Strategic Planning Successes Report.

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Attachments

1. 2006 Strategic Planning Successes Report Process
2. 2006 Draft Strategic Planning Successes Report

Report prepared by:

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

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Item 4, Report No. 2, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on June 12, 2006.

4 MUNICIPAL WORLD ARTICLE – OPERATIONALIZING YOUR STRATEGIC PLAN

The Strategic Planning Committee recommends approval of the recommendation contained in the following report of Regional Councillor Mario Ferri, dated June 12, 2006:

Recommendation

The Chair of the Strategic Planning Committee, Regional Councillor Mario Ferri recommends:

That staffs initiative and efforts with respect to the article published in the May issue of Municipal World be acknowledged; and

That Corporate Communications be requested to prepare an appropriate communications strategy.

Economic Impact

Not applicable.

Purpose

To highlight the initiative taken by staff to promote the City of Vaughan in the municipal sector and provide leadership in the area of strategic planning.

Background - Analysis and Options

As strategic planning takes on an increasingly more important role in the planning and direction of the City the integration and the relationship between the strategic planning process and other City processes becomes increasingly important. This is particularly true of the budgeting process. To operationalize the strategic plan it must become embedded in the way in which we operate and conduct our business.

In addition to promoting the City of Vaughan throughout the municipal sector the article (attached) focuses on the issue that is common to most organizations, operationalizing the strategic plan.

Relationship to Vaughan Vision 2007

This initiative promotes the City of Vaughan and Vaughan staff, encourages staff learning and professional development.

Conclusion

As the Chair of the Strategic Planning Committee I would like to thank staff for taking the initiative and the time to write an article that is timely for Vaughan and deals with an issue that is important to municipalities and many other organizations.

Attachments

Attachment 1 – Municipal World Article

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)