

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 24, 2008

Item 1, Report No. 5, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on November 24, 2008.

1 2009 COUNCIL/SMT STRATEGIC PLANNING WORKSHOP

The Strategic Planning Committee recommends:

- 1) That the Council/SMT Strategic Planning Workshop be held on April 1-2, 2009 at the Hockley Valley Resort; and
- 2) That the following report of the City Manager and the Senior Manager of Strategic Planning, dated November 18, 2008, be received.

Recommendation

The City Manager and the Senior Manager of Strategic Planning in consultation with the Senior Management Team recommends:

- 1) That Attachment 1- Council/SMT Strategic Planning Workshop Quotes be received and the date of April 1-2, 2009 be approved and direction provided for the location of the workshop.

Economic Impact

Funds are already included in the 2009 operating budget.

Communications Plan

N/A

Purpose

To confirm the 2009 Council/SMT strategic planning workshop meeting date and location.

Background - Analysis and Options

Preparatory planning for the Council/SMT strategic planning workshop is important in order to establish a date and location for the workshop. As can be seen in Attachment 1 a number of locations in various municipalities have been selected as potential sites for the workshop. As well it is recommended that April 1-2, 2009 be selected as the date for the workshop.

Relationship to Vaughan Vision 2020

The annual Council/SMT strategic planning workshop is an opportunity to review and discuss the strategic plan document and process.

Regional Implications

N/A

Conclusion

It is appropriate and timely to schedule the date and location for the 2009 Council/SMT strategic planning workshop. By approving the date of April 1-2, 2009 and selecting a suitable location planning can be initiated for the workshop.

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Attachments

1. Attachment 1- Council/SMT Strategic Planning Workshop Quotes

Report prepared by:

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 2, Report No. 5, of the Strategic Planning Committee, which was adopted without amendment by the Council of the City of Vaughan on November 24, 2008.

2 STRATEGIC PLANNING PROCESS NEXT STEPS UPDATE

The Strategic Planning Committee recommends:

- 1) That the recommendation contained in the following report of the City Manager and the Senior Manager of Strategic Planning, dated November 18, 2008, be approved; and
- 2) That all future staff reports include a sub-header entitled, "Relationship to Vaughan Vision 2020/Strategic Plan".

Recommendation

The City Manager and the Senior Manager of Strategic Planning in consultation with the Senior Management Team recommends:

1. That Attachment 1 – Vaughan Vision 2020 Public Meeting Feedback be received

Economic Impact

There is no budgetary impact.

Communications Plan

The Vaughan Vision 2020 Strategic Planning Public Forum was held October 27, 2008 at the Council Chambers. Information regarding the public meeting was posted on the City website as well as in local newspapers. As well a number of invitation letters and e-mails were sent to various stakeholders inviting them to the meeting. A copy of the presentation which was given at the meeting has been posted on the City's website.

Purpose

To review progress in achieving the objectives which were presented in the report "Strategic Planning Process Next Steps" which was tabled at the September 16, 2008 Strategic Planning Committee meeting.

Background - Analysis and Options

Public Engagement

At the October 2, 2007 Vaughan Vision 2020 Information Forum it was proposed that an annual public meeting would be held in order to report on the strategic successes and accomplishments and to obtain public feedback on the strategic plan. The October 27, 2008 meeting was held to fulfill these objectives.

The October 27th Vaughan Vision 2020 public meeting agenda included a presentation highlighting the Vaughan Vision 2020 strategic vision, goals and objectives. As well the strategic successes were presented and additional strategic initiatives the City will be implementing to the year 2020. This presentation has been posted to the City's website. Additionally, an opportunity was provided for the public to comment on the strategic plan as well as identify their priorities.

As can be seen in Attachment 1 the feedback gathered at the meeting focused on the need to continue the public meeting on an annual basis in order to ensure accountability and transparency in achieving the strategic goals and objectives as stated in the Vaughan Vision

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2020 strategic plan. As well there was positive feedback concerning involving the public in the development of strategic documents. Further, feedback was provided stating a need to ensure that there is coordination in the implementation of strategic initiatives and mechanisms are in place to be able to measure the results. Additionally, there were a number of operational issues raised concerning recreational services, transportation and garbage pick up.

The City's successes report "Celebrating our Successes: Vaughan at Work" is currently being finalized and will be produced and distributed to all households by the end of November 2008. This report highlights the strategic and operational successes for the years 2007/08 and provides an opportunity to communicate the City successes to the public.

Staff Engagement

In the report tabled at the September 16th Strategic Planning Committee meeting it was recommended that meetings would be held with all City departments to review the Vaughan Vision 2020 and obtain staff feedback identifying the successes and opportunities for improvement in implementing the strategic plan. To date a third of the City departments have had meetings with the remaining departments planned to be scheduled by the end of the year or by January '09.

Business Engagement

At the Strategic Planning Committee meeting on September 16th it was reported that meetings with the business community would be held in order to obtain their feedback on the implementation of the Vaughan Vision 2020. This process is ongoing and the next step is to schedule another meeting with the Chamber of Commerce to discuss the best approach to reach other business stakeholders.

Measuring Strategic Successes

The Senior Management team (SMT) has scheduled several meetings to discuss the development of a strategic success indicator framework which will facilitate being able to measure success in achieving the strategic goals and objectives in the Vaughan Vision 2020. An initial meeting was held in September and additional meetings are schedule including one to involve directors in the development of the framework. The overall goal is to table the framework for discussion at the Council/SMT Strategic Planning Workshop in April 2009.

Relationship to Vaughan Vision 2020

Obtaining public, staff and business stakeholder feedback on the Vaughan Vision 2020 strategic plan will facilitate ensuring that it remains a 'living' strategic plan.

Regional Implications

N/A

Conclusion

This report updates the progress on gathering public, staff and business stakeholder feedback on the Vaughan Vision 2020. As well it provides an update on the development of a strategic success indicator framework.

Attachments

1. Attachment 1 – Vaughan Vision 2020 Public Meeting Feedback

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Report prepared by:

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

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The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Regional Councillor Mario F. Ferri, Chair